



MINUTES



CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION OCTOBER 21, 2009

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Vice-Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: Chair McGovern

Commissioners Present: Commissioners Herbel, Kirkorn, O'Connell, Rivera, Siersema and Spencer were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tony Olmos, City Engineer
Terri Elliott, Principal Civil Engineer
Bill Janusz, Principal Civil Engineer
Linda Daily, Project Manager
Joyce Greene, Administrative Assistant

PRESENTATIONS-COMMENDATIONS

None

MINUTES

Motion by Commissioner Spencer, seconded by Commissioner Herbel to approve the minutes of September 16, 2009.

VOTE:	The motion carried.
AYES:	4
NOES:	0
ABSENT:	1 (McGovern)
ABSTENTIONS:	2 (Kirkorn, Siersema)

ORAL COMMUNICATIONS

None

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DIRECTOR'S ITEMS

None

INFORMATION ITEMS

- F-1. Active Capital Projects Report – Tony Olmos presented the updates this month on Capital Improvement Projects (CIP) that had significant changes during the past month. New Projects for FY 2009/10 have been added. Mr. Olmos then asked the Commission for any questions.

Commissioner Kirkorn inquired about the Newland Street Widening project noting that milestones had not been met. Tony Olmos responded stating the reasons target dates were not met but did emphasis staff is closely working with the contractor to meet the goal of Newland being open to traffic by the Thanksgiving Holiday. Discussion ensued.

Vice-Chair Siersema inquired of the Warner Avenue Gravity Sewer project. Tony Olmos responded. The alternative options have been sent for peer review to an expert working with the city on the lawsuit. Once the best alternative is selected, the project will go out for design.

Commissioner Herbel inquired if Community Outreach Meetings were held in conjunction with the Bartlett Park project. Tony Olmos responded Bartlett Park is a Community Services project. Mr. Olmos will check with Dave Dominguez, Community Services, and forward any information provided at the meetings to Commissioner Herbel. The project is scheduled to go to City Council in January for approval.

Commissioner Herbel inquired about traffic signal coordination in the city. Bill Janusz responded the RFP process was just completed to hire a consultant to prepare the traffic signal master plan.

- F-2. Upcoming City Council Study Sessions – Travis Hopkins reviewed the list of upcoming study sessions. One Study Session has been added since the packets were sent out. The November 16, 2009 Study Session will include Block Wall Vacation Processing.

Commission Kirkorn inquired on the status of the lawsuit related to a resident in the city who had altered a city-owned block wall by the home referred to as the "castle house". Travis Hopkins responded he did not know the current status and will follow up with the City Attorney.

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- F-3. National Pollutant Discharge Elimination System (NPDES) Permit – Terri Elliott gave an overview presentation of the NPDES permit. The Clean Water Act provides the statutory basis for the NPDES permit program. The California Regional Water Quality Control Board Santa Ana Region adopted the NPDES Permit Order No. R8-2009-0030 in May 2009. The County of Orange is the principal permittee along with 26 cities as co-permittees to the NPDES permit. The NPDES permit contains 23 requirements. The city's Environmental Specialists and Inspectors will conduct inspections as required by the permit.

During 2008/09 the city cleaned 1,721 catch basins, cleaned 8.4 miles of channels and removed 157 tons of debris from the drainage system. Street Sweeping removed 3,285 tons of debris and household hazardous waste collected 20,612 gallons of motor oil and 1,789 used oil filters. All potential contaminants to our waters.

Commissioner O'Connell inquired of costs to businesses. Terri Elliott responded the inspection fee is \$250. Commissioner O'Connell then inquired, due to the down turn in the economy, can anything be done to assist small businesses. Travis Hopkins responded the city is allocated a dollar amount of the budget which is \$241,734. The inspection fees are used to cover that cost. If we do not charge an inspection fee then the city will be responsible for the cost of its portion of the permit.

ADMINISTRATIVE ITEMS

- G-1. Traffic Signal Controller Cabinet Changeout, Traffic Signal Coordination and Operations Upgrade Program – Bill Janusz presented the staff report. A combination of OCTA grant and Measure M funds are being used for equipment upgrades in 53 locations throughout the city. The project presented tonight will upgrade equipment at Garfield Avenue and Magnolia Street, Atlanta Avenue and Magnolia Street and Yorktown Avenue and Lake Street. The project will replace traffic signal cabinets along with electrical service relocations at the three locations identified. The majority of replacements have been completed by city staff. These three locations are more challenging and require outside forces be used.

Commissioner Herbel inquired if the Magnolia location will involve the new installed pavement. Mr. Janusz responded the newly installed pavement will not be affected as the project will be at the northerly edge.

Motion by Commissioner Spencer, seconded by Commissioner Herbel to support the initiation of the competitive bid process and to recommend to the City Council the proposed traffic signal controller cabinet replacements at three locations.

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VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (McGovern)
ABSTENTIONS: 0

- G-2. Memo to the Charter Review Commission on Suggested Revisions to Charter Section 617 – The original draft memo was prepared by Chair McGovern and Vice Chair Siersema with the assistance of staff. The draft was presented to the Public Works Commissioners at the September meeting where it was requested they review the meeting and submit any suggested changes to Travis Hopkins. The memo was brought back to the Public Works Commission at the October meeting with suggested changes incorporated as appropriate.

Commissioner Herbel offered additional changes after the preparation and distribution of the meeting packets. Therefore, the suggestions of Commissioner Herbel were presented to the Public Works Commissioners at the meeting. Discussion ensued.

Motion by Commissioner O'Connell, seconded by Commissioner Kirkorn to defer finalizing the memo to the Charter Review Commission to the November meeting. Discussion was held on incorporating other suggested changes to the memo.

Commissioner O'Connell amended his motion to defer to the November meeting finalizing the memo to the Charter Review Commission and include any additional comments from the Commissioners.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (McGovern)
ABSTENTIONS: 0

WRITTEN COMMUNICATIONS

None

COMMISSIONER COMMENTS

Commissioner Kirkorn complimented staff on a job well done on the Heil Avenue widening project off Beach Boulevard.

Commissioner Herbel inquired of the work taking place in the beach parking lot. Travis Hopkins and Tony Olmos responded. The Orange County Sanitation District is working on a trunk line within the parking lot area and also at the State beach. The trunk line is oversized and corrosion is developing. OCSD is lining the pipe to improve flow.

Travis Hopkins expressed his appreciation to Tony Olmos for his updates and involvement on the Warner Avenue Gravity Sewer project and the Newland Widening project as both projects started before Mr. Olmos was employed by the city.

ADJOURNMENT

The Public Works Commission adjourned to the meeting date of Wednesday, November 18, 2009, 5:00 p.m., City Council Chambers. The meeting adjourned at 6:10 p.m.

John McGovern
Chair



Joyce A. Greene
Administrative Assistant

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